

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on April 13, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Alvarez
R. Delano	C. Santore
J. Formisano	A. Zorzi
J. Santagata	
S. Woshnak	

m/Baker s/Woshnak to approve the treasurer's report as read. m/passed

m/Woshnak s/Baker to approve the minutes of the regular meeting held on March 23, 2016. m/passed

Plant Superintendent, Alan Zorzi informed the board he received a letter from Ray Bukowski, Assistant Commissioner for the State of NJ DEP Compliance and Enforcement regarding the compliance inspection on March 3, 2016 for Program Interest ID #5275. The inspection was conducted by Charles Bisese of the Water Supply Program. It was determined that the BBMUA facility was in compliance with applicable Department regulations and or Permit conditions. Therefore, the Department now considers this inspection closed.

Mr. Zorzi also received a letter from Ray Bukowski, Assistant Commissioner for the State of NJ DEP Compliance and Enforcement regarding the compliance inspection on March 3, 2016 for Program Interest ID 0104003. The inspection was conducted by Charles Bisese of the Water C&E Program. It was determined that the BBMUA facility was in compliance with applicable Department regulations and or Permit conditions. Therefore, the Department now considers this inspection closed.

A letter was also received from Michele Potter, Interim Manager for the State of NJ DEP Office of Quality Assurance regarding the 2016 Water Supply Proficiency Test Study. The BBMUA Laboratory performed acceptably on all parameters it was required to analyze in this test study.

During the last wind storm on April 2, 2016 the MBR VFD's were out when Jim came in on Sunday Morning. When Mr. Zorzi started looking into the problem, an alarm came in for well #3. Well #3 had shut down. He came in and they powered everything at the well down and then powered everything up again. The well was not responding with any flow. Mr. Zorzi was able to manually bring the VFD up and get it to work. He contacted our vendor who does all of our control work, Complete Control Services, Inc. The vendor came out the next day and they pulled the flowmeter, lubed it, cleaned the pipe and flushed it out. There is now over a billion gallons that went through that flow meter. The technician suggested replacing the flow meter which takes about 6 weeks from the date of order to come in. Complete Controls provided us with a quote via email to furnish a new flowmeter for Well #3. The current flowmeter cannot be rebuilt mechanically and the old version of electronics would need to be upgraded. The cost quoted to replace the entire flowmeter is estimated at \$3,244.00. The only difference in cost would be the actual freight charges as they were only estimated on the quotation. Mr. Zorzi has already solicited two more quotes from Scalfo Electric, our contracted vendor, as well as M&S Service who does other work on our pump stations but they have not come in as of the day of our meeting. The board decided to make a motion to purchase a new flowmeter with a cost not to exceed so when the two other quotes come in the order can be placed with the lowest quoted vendor.

m/Delano s/Woshnak to purchase a new flow meter for Well # 3 from the lowest quoted vendor in an amount not to exceed \$4,000.00. m/passed

Mr. Zorzi informed the board of an issue with Buena Vista Camping Park. In 2010 the BBMUA allowed the Campground to connect their 24 cabins into the sewage pit that is connected to the sewer line owned by the campground but dispenses into our sewer main. This was allowed because the campground has 39 sewer units that they pay for every quarter with their quarterly sewer billing. This pit has a flow meter on it that is supposed to be calibrated and maintained by the Campground. Mr. Zorzi stops in there a few times a week to make sure it is working properly. However, for the past few months it hasn't been working. It was assumed that since it was the winter time and an off season time for camping that they may not be using the cabins and therefore, not dispensing into the pit. He then went back recently and the flow meter is still not working. It did appear that the pumps have been on and off but there is no change in the flow meter. Therefore, Mr. Zorzi painted the lid orange and put do not dump on there. He then went to speak with the park manager. The park manager was not aware that they had to get the flow meter working. Mr. Zorzi provided him with a copy of the contract that was drawn up at the time that permission was granted to tie the 24 cabins into the sewage pit. One thing that concerned Mr. Zorzi was that the campground was sold and there seemed to be a clause

in the agreement that states the agreement is not transferable. At this time the campground is not allowed to dump in that pit until the flowmeter is functioning and calibrated. The flowmeter has not been calibrated since 2010. It was decided by the board that this agreement needs to be reviewed by the BBMUA Solicitor. If the campground has a new owner the agreement will need to be renegotiated.

Mr. Zorzi gave the board an update on the OSHA deficiencies that needed to be addressed per the OSHA inspection performed on March 8, 2016. Everything listed has been addressed and satisfied. The only outstanding issue pertains to the confined space rescue team. All of the confined space training is completed on the BBMUA's end. Everyone is trained for operational training and has their certificates. There may be additional equipment needed. We do have what we need to get by equipment wise at this point, however, there are new and improved pieces of equipment that we could upgrade to. A meeting was held with the fire companies in regard to the confined space rescue team. Those in attendance were Captain Baldessaro of Vineland Fire Company, Chief Pagnini of Vineland Fire Company, Michael Feaster of Minotola Fire Company, Ricky Coraluzzo of Landisville Fire Company, Borough of Buena Councilman/Director of Public Safety Bob James, Atlantic County OEM David Bell, and the BBMUA staff. It was discussed that a Memorandum of Understanding needs to be drafted and executed. There will be a retainer fee to utilize the services of the Vineland Fire Company because we are in Atlantic County and Vineland Fire Company is in Cumberland County. Vineland Fire Company recommends that our local fire companies be trained for the confined space rescue so they can be our rescue team since they would be the first to respond to a call. The sticking point with that is that any training and equipment the fire companies would need would be at the expense of the BBMUA. Mr. Zorzi stated that if the BBMUA would have to pay for this that the BBMUA employees should be trained in rescue as well. Mr. Zorzi told the local fire companies to look into the cost of the training and to get back to us with the information. At this point we definitely need the MOU. We are requesting a letter to show the OSHA that we are in the process of having the MOU drawn up but in the meantime Vineland Fire Company would back us up in the case of an emergency. The solicitors for Vineland and the BBMUA stated that everything will be done by the deadline date of April 22, 2016.

Plant Superintendent Alan Zorzi received the 2016 grass cutting proposals. This is for 16 cuts for the plant and 6 cuts for the pumping stations and tank site. Quotes were received and JK Coia came in the cheapest at a \$145.00/plant cut and \$130.00/pumping station cut for a total of \$3,100.00 per year.

m/Baker s/Delano to award the 2016 grass cutting contract to JK Coia in the amount of \$3,100.00 for the year for a total of 16 plant cuts and 6 pumping station and tank site cuts.
m/passed

m/Woshnak s/Baker to file all correspondence sent out for review without reading
number 1 through number 4. m/passed

m/Baker s/Woshnak to pay all bills presented for the month of April 2016.
m/passed

The next regular meeting will be held on April 27, 2016 at 7:00 p.m.

m/Woshank s/Formisano to adjourn the meeting 7:31 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary